

**SECRET**

DPD-7191-59

20 October 1959

David Clark Company, Inc.  
360 Park Avenue  
Worcester, Massachusetts

25X1A Attention [REDACTED]

Gentlemen:

Reference is made to our Contracts Nos. TR-718, CH-CT-700 and CH-TM-44. It is necessary that this office be currently informed of the status of funds allocated to the contracts for budgetary purposes. Such data is also of importance to you to insure that the contracts are not overexpended without prior written approval of the Contracting Officer.

In order to accomplish this, it is requested that the information necessary to complete the attached form be furnished this office not later than the 5th of each month.

With reference to the column entitled "Estimate to Continue Contract to 30 June 1960", it is requested that the amount to be indicated be your best estimate based on work already performed and your present knowledge of work expected to be performed, and not based necessarily on the amount initially proposed for allocation to the contract for Fiscal Year 1960. Should your estimate exceed the amount allocated to the contract, it is requested that an explanation of the expected overrun be furnished in the "Remarks" column.

Your cooperation in submitting this information will facilitate administering your contracts and will be appreciated.

Very truly yours,

25X1A

ATTACHMENT

[REDACTED]  
Contracting Officer

25X1A

DPD-DD/P [REDACTED]

Distribution:

25X1A

- 1 - [REDACTED]
- 1 - TR-718 (A&I)
- 1 - CH-CT-700 (A&I)
- 1 - CH-TM-44 "
- ✓ 1 - Chrono, DPD

**SECRET**